



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J.R. "JOEY" HOPKINS  
SECRETARY

January 30, 2024

**NOTIFICATION OF AWARD**

Arrowhead Contractors LLC  
PO Box 1618  
Cherokee, NC 28719

Contract No. DN01011  
TIP No.: N/A  
Federal Aid No.: State Funded  
WBS Element: 14C.056135  
County: Macon  
Description: Grading, Paving, Drainage at Big Bear Pen Rd (SR 1602), From Chestnut St (SR 1602) To Upper Lake Rd

Dear Mr. Parker:

I am pleased to inform you that **Arrowhead Contractors LLC** has been awarded the contract for the above project based on the bid submitted on **January 23, 2024** in the amount of **\$785,525.00**.

**Documents to be submitted to the Division Office**

Please provide the following documents to the Division 14 Contract Office within **14** calendar days from the date you receive your award letter:

1. A current certificate of insurance shall be provided on the latest revision of the **ACORD 25** form. The certificate of insurance shall verify coverage as required by Article 107-15 of the *Standard Specifications* as well as by provision SP1 G05, *Liability Insurance* found in the general section of the proposal. Endorsements for additionally ensured shall be included for those types of insurances being used to meet the required liability / umbrella coverages. The certificate of insurance may be sent as an email attachment, directly from your agent or from you, or it may be mailed, shipped, or hand-delivered to the mailing address shown in the footer of the first page of this award letter.

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
HIGHWAY DIVISION 14  
253 WEBSTER ROAD  
SYLVA, NC 28779

*Telephone:* (828) 586-2141  
*Fax:* (828) 586-4043  
*Customer Service:* 1-877-368-4968

*Location:*  
253 WEBSTER ROAD  
SYLVA, NC 28779

*Website:* [www.ncdot.gov](http://www.ncdot.gov)

2. A properly executed **Execution of Contract Non-Collusion, Debarment and Gift Ban Certification**; this includes all three pages; don't forget the header information on the last two pages. This document shall be submitted as **hard-copy, originals** to the mailing address shown in the footer of the first page of this award letter; it may be mailed, shipped, or hand-delivered. The Execution Forms (Post-Bid) are available for downloading on the NCDOT web site at:

<https://connect.ncdot.gov/letting/Pages/Central-Letting-Forms.aspx>.

3. Two (2) original sets of executed Payment and Performance bonds, including power of attorney. These bonds must include the date to be considered properly executed; without the date, NCDOT will not execute the contract. These documents shall be submitted as **hard-copy, originals** to the mailing address shown in the footer of the first page of this award letter; these may be mailed, shipped, or hand-delivered. The bond forms are available on the NCDOT web site at <https://connect.ncdot.gov/letting/Pages/Central-Letting-Forms.aspx>.

Please remember that work on the project is not to begin before the contract has been properly executed.

#### **Documents to be submitted to the Andrews Resident Engineer's Office**

1. In addition, your attention is directed to Articles 107-16, 108-1, 108-2 and 108-3 of the *Standard Specifications* relative to prosecution of work, progress schedule and preconstruction conference.
2. Also, in accordance with Article 104-2 of the *Standard Specifications*, it will be necessary for you to submit the name of those individuals within your organization who will be authorized to sign supplemental agreements that may be necessary in the performance of the work under this contract.
3. Information regarding these items should be addressed prior to beginning work. Please forward remaining information to the Resident Construction Engineer (Andrews), **Adam Dockery**, as soon as possible so that a preconstruction conference can be held. **Adam Dockery's** mailing address is **191 Robbinsville Road, Suite A, Andrews NC 28901** and telephone number is **(828) 321-5061**.

If you have any questions, please contact me at (828) 586-2141.

Sincerely,

DocuSigned by:  
*Laura Greene*  
649E00287B8F442...

Laura Greene  
Assistant Division Proposal Engineer

cc: Wanda Payne, P.E., Division Engineer  
Wesley Grindstaff, P.E., Deputy Division Engineer  
(Vacant), P.E., Division Construction Engineer  
Wes Jamison, P.E., Division Project Development Engineer  
Chris Lee, P.E., Division Maintenance Engineer  
Andy Russell, P.E., District Engineer 3  
Adam Dockery, Resident Engineer - Andrews  
Boyd Tharrington, P.E., Roadway Construction Engineer  
Ronald Allen, P.E., Manager of the Schedule Management Office (SMO)  
Darin Waller, PE, Bridge Construction Engineer – Western Region  
Steve W. Abbott, Communications Supervisor  
Schedule Management Office